

## **JOB DESCRIPTION**

**TITLE:** Policy Officer (Marine, waste and resources) (18 months, full time)

**SALARY:** £30,000

**BASED:** Remote working / Central London

**REPORTING TO:** Policy Lead

**APPLICATIONS TO:** Richard@wcl.org.uk

**CLOSING DATE:** 5pm, Monday 31 August 2020

**INTERVIEW DATE:** Tuesday 7 September 2020

### **MAIN PURPOSES OF ROLE:**

We are looking for an environmental policy professional, brimming with ideas and enthusiasm for collective policy work.

Familiarity with the latest environmental policy agenda and the ability to develop compelling, evidence-based ideas will be required. Day-to-day, the Policy Officer will play a role in supporting our working groups and other coalition work, so the ability to negotiate and coordinate is essential.

The role is likely to have a strong marine policy focus, so knowledge of marine policy would be very welcome, but not essential.

We want someone who will be able to contribute to innovative and detailed thinking on the green and blue recovery, undertake policy analysis and research, but also turn their hand to quick work across the range of areas covered by our coalition—wildlife, animal welfare, and wellbeing—as we support the movement through difficult times.

*Wildlife and Countryside Link is England's largest environment and wildlife coalition, bringing together 58 organisations to use their strong joint voice for the protection of nature. Our members campaign to conserve, enhance and access our landscapes, animals, plants, habitats, rivers and seas. Together we have the support of over eight million people in the UK and directly protect over 750,000 hectares of land and 800 miles of coastline.*

**KEY RESPONSIBILITIES:**

- Play a prominent role in policy development for Link, particularly relating to the marine environment, including writing consultation responses and developing policy briefings and campaign strategies
- Undertake policy analysis and research in support of the sector’s policy development
- Support the work of a number of standing and ad hoc Link working groups including organising meetings and events and ensuring regular communication with all groups and members
- Play a key outreach and coordination role with Government departments, MPs and other relevant stakeholders

**Person Specification: Policy Officer**

	Essential	Desirable
Qualifications		<ul style="list-style-type: none"> <li>• Degree or equivalent</li> </ul>
Experience and skills	<ul style="list-style-type: none"> <li>• Excellent written communication</li> <li>• Excellent verbal communication</li> <li>• Problem solving and analysis skills</li> <li>• Clear understanding of Parliament and policy-making</li> <li>• Aptitude for coalition-building and diplomacy</li> <li>• Excellent organisation skills or proven project management skills</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of environmental policy</li> <li>• Experience of stakeholder engagement</li> </ul>
Personal disposition	<ul style="list-style-type: none"> <li>• Commitment to environmental improvement, public access to nature and animal welfare</li> <li>• Committed to cooperative working, leading by example and supporting and motivating other staff</li> <li>• Independent and self-motivated</li> <li>• Considerate and respectful of others</li> <li>• Enjoy working independently, within a small team</li> <li>• Resilient under pressure</li> </ul>	<ul style="list-style-type: none"> <li>• Established networks in the environment movement and government</li> </ul>
Circumstances	<ul style="list-style-type: none"> <li>• Ability to work occasionally outside of normal office hours</li> </ul>	

	<ul style="list-style-type: none"><li>• Regular home-working, with possibility of work in Vauxhall office as circumstances change</li></ul>	
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