

JOB DESCRIPTION

TITLE: Major Events Lead for [Wildlife and Countryside Link](#)

CONTRACT: This is a part-time permanent role (up to 0.5FTE)

SALARY: £33,000 - £37,000 pro rata

BASED: Hybrid - Home-working and one or more days in our Vauxhall (London) offices per week

REPORTING TO: CEO

APPLICATIONS TO: Nicola@wcl.org.uk

APPLICATION DEADLINE: 9am on Monday 13 May.

KEY RESPONSIBILITIES:

- Coordinate planning and delivery of a major environmental event in spring 2025
- Convening charity partners in support of the event
- Liaising with potential funders and sponsors
- Working with communications colleagues to prepare event materials

Person Specification: Major Events Lead

	Essential	Desirable
Experience and skills	<ul style="list-style-type: none">• Experience of event coordination• Excellent organisation skills and proven project management skills• Aptitude for coalition-building and diplomacy	<ul style="list-style-type: none">• Experience of fundraising, ideally with philanthropic funds and (responsible) corporate partnerships• Strong writing skills
Personal disposition	<ul style="list-style-type: none">• Committed to environmental recovery• Committed to cooperative working• Self-motivated and a good team-player• Considerate and respectful of others• Enjoys working independently in a small team• Resilient under pressure	<ul style="list-style-type: none">• Established networks in the environment movement and government
Circumstances	<ul style="list-style-type: none">• Ability to work occasionally outside of normal office hours• A balance between regular work in central London and home-working	

Find out more about Wildlife and Countryside Link, our [82 members](#), our [campaigns](#) and [media work](#) at www.wcl.org.uk and at [\(@WCL_News\) / Twitter](#)